



STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF NATURAL RESOURCES
CHUCK GIPP, DIRECTOR

November 6, 2012

Dear Coaches,

Thank you for your continued participation in the Iowa High School / Scholastic Clay Target Program. Because of your diligent efforts, 2012 was yet another record-breaking year with almost 1,800 participants and once again over one million targets shot state-wide!

Registration for the 2013 season is now open. Please take a few moments to review the following steps to ensure your team is properly registered for the season. There are two slightly different processes and requirements for 2013, depending on your team's level of participation (similar to previous years). *Please note that the 2013 required forms are Iowa-specific so coaches should use these forms instead of those provided by the Scholastic Shooting Sports Foundation (SSSF).* The two processes are outlined below:

1. Teams (Collegiate level and below) Participating in the SCTP only or SCTP and High School Trapshooting
 - a. Completion of the following forms:
 - i. Team Registration Form (completed by head coach)
 - ii. Head Coach Registration Form (completed by head coach)
 - iii. Asst. Coach/Adult Volunteer Form (completed by asst. or vol.coach)
 - iv. Participant Consent and Waiver Forms (completed by athlete and parent if under 18)
 - v. Sportsmanship contract
 - vi. Medical consent form (retained by coach)
 - b. Head coach uses information on forms to perform SCTP online registration at www.shootsctp.org, pay coach/participant fees to SSSF and take *Double Goal* coach course (first time registering only). If team participated in 2012, information will be stored on SSSF website.
 - c. Head coach mails the original completed forms to SSSF office (include check if paying by check).
 - d. Copies of forms must be sent to the Iowa DNR office.
 - e. Copy of forms must be retained by head coach
 - f. Athletes will be issued participant wallet cards that will be used for participation at in-season and state championship events. Participant cards will be mailed to the team's head coach.
2. High School Teams (9-12) Participating ONLY in High School Trapshooting
 - a. Completion of the following forms:
 - i. Team Registration Form (completed by head coach)
 - ii. Head Coach Registration Form (completed by head coach)
 - iii. Asst. Coach/Adult Volunteer Form (completed by asst. or vol.coach)
 - iv. Participant Consent and Waiver Forms (completed by athlete and parent)
 - b. Head coach mails the four sets of completed forms to the Iowa DNR.
 - c. Copy of forms must be retained by head coach
 - d. Athletes will be issued participant wallet cards that will be used for participation at in-season and state championship events. Participant cards will be mailed to the team's head coach.

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Please note that teams not signing up through the Scholastic Clay Target Program will not be eligible for coach, volunteer or school liability insurance coverage through the SSSF and will not be eligible to participate in the SCTP state or national championship events. In addition, there may be additional program incentives where SCTP National membership is required.

Important Deadline Information

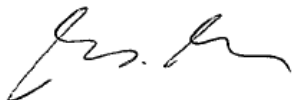
The deadline for submitting your registrations to the SSSF and DNR offices will be 30 days prior to the first event your team is competing in (unless otherwise specified earlier in the forms). This will ensure your team's shooter ID numbers are assigned and wallet cards are issued in time for your first event and the event scores and all-state team standings can be posted to the DNR website in a timely manner. Please mail your completed forms to the following address:

Iowa DNR Shooting Sports Program
Wallace State Office Building
502 E. 9th St.
Des Moines, IA 50319

Thanks again for all you do for the youth clay target sports in Iowa! I look forward to seeing all of you on the range in 2013!

Best regards,

Ben Berka

A handwritten signature in black ink, appearing to read 'Ben Berka', with a stylized, cursive script.

Shooting Sports Program Coordinator
Iowa DNR
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